



**MEMORANDUM OF UNDERSTANDING
BETWEEN
SCD KOREAN SCHOOL OF THEOLOGY, SYDNEY COLLEGE OF DIVINITY
SYDNEY, AUSTRALIA
AND
ASIA UNITED THEOLOGICAL UNIVERSITY/
ASIAN CENTRE FOR THEOLOGICAL STUDIES AND MISSION (ACTS)
GYEONGGI-DO, KOREA**

The following Memorandum provides the guidelines that are applicable and relevant concerning the exchange of students or faculty between Sydney College of Divinity and the Asia United Theological University/ Asian Center for Theological Studies and Mission (ACTS).

Guiding Principles

1. Institutional Guidelines

- 1.1. Sydney College of Divinity and ACTS agree to respect each organization's Confessional Integrity and recognize that this may not always allow for the open exchange of faculty and students.
- 1.2. Sydney College of Divinity and ACTS commit to open and honest communication between the institutions and the respective participants in any exchange.
- 1.3. Sydney College of Divinity and ACTS commit to fiscal responsibility in the exchange of faculty.
- 1.4. Sydney College of Divinity and ACTS commit to assessing this agreement every three years.
- 1.5. Sydney College of Divinity or ACTS may end this agreement with six months' notice.
- 1.6. Sydney College of Divinity and ACTS understand that this Memorandum of Understanding does not detail an exclusive relationship between their institutions. It is expected that other partnership relationships and agreements will develop with other institutions even from the same geographic area as Sydney College of Divinity and ACTS.

Application of Guiding Principles to this Partnership

1. Exchange of Students

- 1.1. Each sending organization, conforming to the admission standards of the host institution, shall assume full responsibility for the assessment and selection of qualified candidates.
- 1.2. In order to comply with Korean and Australian government regulations, students from either institution will be required to provide a guarantee that they have the financial resources to meet expenses not covered by the agreement. It is also recognized that the immigration requirements of the host country must be satisfied and that neither the sending nor host institution has any authority in these matters.
- 1.3. A student shall have completed at least one course unit of academic credit prior to participating in an exchange agreement.
- 1.4. Students at the host organization shall be permitted to enroll in courses upon approval of the host organization's registrar.

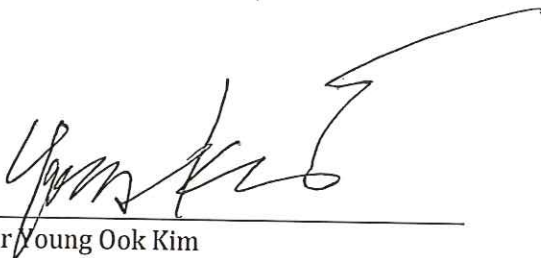
- 1.5. It is the responsibility of the student's home institution to decide how many credits each student may actually receive for courses taken and the requirements they satisfy.
- 1.6. Each exchange student is responsible for the following costs:
 - 1.6.1. Transportation to and from the host institution;
 - 1.6.2. All immigrations and visa fees;
 - 1.6.3. Personal living expenses, travel within the host country, textbooks, course activities and equipment;
 - 1.6.4. Room and board;
 - 1.6.5. Medical insurance and health care related costs as specified by the host institution.
- 1.7. For detailed conditions of exchange of students including tuition fees, both institutions agree to contact each other to discuss student enrollment, student issues, or other relevant matters.

2. Exchange of Faculty

- 2.1. The host institution will normally be responsible for room and board for faculty members invited to lecture. The transportation may be provided upon by situational agreement. (This does not preclude the use of outside funding sources.)
- 2.2. The sending and receiving institution or faculty will cooperate to ensure all immigration requirements are met.
- 2.3. The sending institution or faculty member is responsible for all incidental expenditures.
- 2.4. The host institution will provide the sending institution's chief academic officer in writing an assessment of the visiting instructor's contribution to the institution.
- 2.5. Any additional responsibilities beyond teaching, e.g. preaching, are between the host institution and the instructor.
- 2.6. The payment of any additional honorarium is not expected.

- It is mutually understood that there will follow a ramified guidelines, standards, and procedures in due course to put the above into operation. Any other matters not specified herein are subject to subsequent discussion and agreement.

As confirmation of our relationship and of this agreement, the following signatures are placed on behalf of our institutions:



Dr. Young Ook Kim
President
Asia United Theological University
Asian Centre for Theological Studies and Mission

Date: 14.09.16



Prof. Diane P. Speed
Dean and CEO
SCD Korean School of Theology,
Sydney College of Divinity

Date: 14.09.16